

**SOCIETY OF TOXICOLOGY CENTRAL STATES
CHAPTER BY-LAWS
"Adopted January 1986, Changed April 2004"**

ARTICLE I - NAME

The name of this organization shall be the Central States Chapter of the Society of Toxicology and hereinafter shall be designated as the Chapter.

ARTICLE II - OBJECTIVES

The objectives of the Central States Chapter of the Society of Toxicology shall be:

1. To serve as the focal point for toxicological interests in the region.
2. To encourage interactions among toxicologists in government, industry, academia, and independent research organizations.
3. To sponsor scientific and educational programs in toxicology. 4« To foster a broader understanding of the science of toxicology with public, governmental and private sectors.

ARTICLE III - MEMBERSHIP

Section 1. Members of the Society of Toxicology shall become Members of the Chapter upon payment of the Chapter dues.

Section 2. Membership is open to any individual who has a professional interest in Toxicology subsequent to presentation of credentials and approval of the Membership Committee.

ARTICLE IV - OFFICERS AND COUNCILORS

The Chapter officers shall be a President, a President-Elect, the immediate Past President, a Vice-President and a Secretary-Treasurer. They shall be active, associate or retired members in good standing of the Society of Toxicology.

There shall be four Councilors -from the Chapter membership. Newly elected Officers and Councilors shall take office on June 1.

ARTICLE V • ELECTION OF OFFICERS

Section 1. The President shall serve a one year term of office immediately after serving as President-Elect.

Section 2. The President-Elect shall be chosen by vote of the membership for a term of one year at the conclusion of which he or she shall accede to the office of the President.

Section 3» The Vice-President shall be chosen by a vote of the membership for a term of one year.

Section 4. The Secretary-Treasurer shall be chosen by vote of the membership for a term of two years.

Section 5. There shall be four Councilors; each year, two shall be chosen by vote of the membership for a term of two years. At the initiation of the Chapter, two Councilors will be elected by the membership to a one-year term and two will be elected to a two-year term.

Section 6. A Nominating Committee shall be appointed by the Executive Committee to be composed of not less than three members, within two months following installation of officers. The immediate Past President will serve as the Chairperson of the Nominating Committee. The Nominating Committee shall nominate at least one person for each elective office to be filled.

Section 7. Elections shall be held annually by e-mail ballot prior to the annual meeting.

Section 8. In the event of a vacancy in an elective office, other than the Presidency, the Chapter's Executive Committee may make an appointment or may provide for a special election to fill the vacancy to hold until the unexpired term is completed. In the event of a vacancy in the Presidency, the Vice-President accedes to that office.

Section 9. A special election must be held to fill the offices of President-Elect or Vice-President should either of these offices become vacant.

ARTICLE VI - ADMINISTRATION

Section 1. The Chapter shall be governed by the Executive Committee except as otherwise herein expressly provided.

Section 2. The Executive Committee shall consist of five officers and four Councilors. The President of the Chapter shall serve as voting chairperson of the Executive Committee. Five members of the Executive Committee shall constitute a quorum for the transaction of business.

Section 3. The President shall preside at all meetings of the chapter and of the Executive Committee and shall perform such other duties as may be directed by the Executive Committee. In the President's absence, the succeeding order of officers shall preside. The order of succession shall be Vice-President, President-Elect and Secretary-Treasurer.

Section 4. The Chapter shall comply with provisions for continued authorization by the Society of Toxicology:

- a. The Chapter shall provide annual reports of activities and finances for the current year as well as plans of programs, activities and finances for the following year. Annual reports shall be submitted to the SOT Secretary by June 1 of each year.
- b. Annual reports and plans shall be reviewed by the Committee on Regional Chapters.
- c. The Committee shall consult with the Chapter as necessary and report to Council with recommendations concerning continued authorization of the Chapter.
- d. Society of Toxicology authorization shall withdraw the Chapter if it fails to comply with the provisions for continuing authorization.
- e. Chapter policy statements shall be reviewed and approved by the Society of Toxicology in advance.

Section 5. The Secretary-Treasurer shall be the custodian of all monies and dues of the Chapter and shall pay all authorized bills against the Chapter. The disbursement of all Chapter funds shall be made upon authorization by the Chapter's Executive Committee. The Treasurer of the Society of Toxicology shall be authorized to draw against Chapter funds. The Secretary-Treasurer shall submit the accounts for audit by Chapter members designated by the Executive Committee at the last meeting of the Executive Committee prior to the Annual Meeting of the Chapter, and shall transmit to the successor in office all funds and property of the Chapter in their possession. An annual report shall be submitted to the Chapter in such form as may be determined by the Executive Committee. The Secretary-Treasurer shall keep an accurate record of all transactions of all meetings of the Chapter and of the Executive Committee; shall carry on the correspondence of the Chapter; and shall keep an accurate list of the members and their status. No funds shall be expended by or in the name of the Chapter to the extent that the expenditure, if made by the Society of Toxicology, would represent use of funds for a purpose or for purposes not within the Society's exempt purposes under section 501(c)3 of the Internal Revenue Code.

Section 6. Any Chapter funds or other property remaining at the time of termination or abandonment or dissolution of the Chapter shall be turned over to the Society of Toxicology and shall become a part of the Society's general funds; no part of any such funds or property shall inure to the benefit of any member or officer, or person associated with the Chapter.

ARTICLE VII - MEETINGS

Section 1. General meetings shall be held at least annually and as dictated by the scientific and educational programs of the Chapter. The time and place of each meeting shall be established by the Program Committee and communicated to the membership at least two weeks before each meeting.

Section 2. Special meetings may be called by the President at any time, with the approval of the Executive Committee or the presentation of a petition to the President, signed by 20% of the members of the local Chapter in good standing.

Section 3. A quorum shall consist of 20% of the Chapter members in good standing.

Section 4. Executive Committee meetings shall be held at the discretion of the President at any time during the year, provided notice of at least seven (7) days is given.

ARTICLE VIII - DUES

Section 1. The dues will be established by a majority of the Executive Committee, after which they may be changed subject to vote by the members of the Chapter.

ARTICLE IX - COMMITTEES

Section 1. The President-Elect shall be designated as the chairperson of the Program Committee, whose members are appointed by the President. The Program Committee will develop scientific and educational programs and will complete arrangements for speakers and for meeting places and provide the Secretary-Treasurer with the program. The Secretary-Treasurer will, in turn, notify the membership.

Section 2. The President shall appoint all other committees as required by the By-Laws and shall automatically become an ex-officio member of such committees. Members of such committees serve at the

pleasure of the incoming President.

ARTICLE X - AMENDMENTS

Section 1. Amendments to these By-Laws may be presented by any member in good standing at any regular meeting of the Chapter or at any special meeting called for that specific purpose. They shall be presented in writing and shall be offered to the membership present at that meeting on motion for consideration and circulation to the membership. A simple majority shall be necessary to pass the motion. Such amendments accepted for future consideration and circulation shall be printed and circulated with a ballot to all members in good standing. A two-thirds affirmative vote of the ballots returned within 30 days shall be necessary for adoption of any amendment.

Section 2. Amendments to these By-Laws must be approved by the Council of the Society of Toxicology before they become effective.

THE UNIVERSITY OF KANSAS/LAWRENCE, KANSAS 66045-2506

SCHOOL OF PHARMACY

Department of MEDICINAL CHEMISTRY

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MEMORANDUM

TO: Executive Committee, CS-SOT
Drs. Norton, Pazdernik, Coats, Raisbeck, Bresnick, Traiger, Hwang

FROM: Bob Hanzlik

DATE: March 17, 1988

RE: Bylaws change pertaining to nominating committee

Article V, Section 6 of our current by-laws states in part that "The Nominating Committee shall nominate two persons for each elective office to be filled."

Many of you are aware, from our meeting in Dallas, that trying to find two nominees for each of five offices up for election this year was not easy. I predict it will be even more difficult next time to find able, willing individuals who haven't held one or two offices already. TO avert what could be a significant problem in the near future, I am proposing that we consider the possibility of changing the part of our by-laws quoted above to read "The Nominating Committee shall nominate at least one person for each elective office to be filled."

I urge each of you to consider the pros and cons of this change. We should discuss it at our next meeting (which I presume will be just before the start of festivities in Ames), so that if we are agreed, we can present it to the membership as described in Article X of our by-laws.