

# POSTER PRO

## PROFESSIONALLY PRINTED. SHIPPED STRAIGHT TO THE EVENT.

ORDERS MUST BE RECEIVED NO LATER THAN: **Monday, February 19, 2024**

Need some posters for the show? Let us print them for you and deliver directly to the event. Follow the simple steps below to use the Poster Pro tool for professional printing and quality.



1. Send your contact information including physical address with zip code, contact name, and contact and email address to [eventproduction@shepardes.com](mailto:eventproduction@shepardes.com) with subject line "SOT Poster Pro Contact Information".
2. Go to: [www.shepardes.com/posters](http://www.shepardes.com/posters). Once you receive confirmation of access to the Poster Pro system, go to [www.shepardes.com/posters](http://www.shepardes.com/posters)



3. Find your event name:  
**SOT 63rd Annual Meeting and ToxExpo**
4. Login using your email address (this is the same contact email you provided to show management).
5. Enter in password: **SOT2024**
6. Choose your poster size:

CODE	SIZE	PRICE
70100	42" x 36"	\$154.10
70101	48" x 42"	\$205.45
70102	60" x 42"	\$256.80
70103	72" x 42"	\$308.20
70104	84" x 42"	\$359.50
70105	91" x 42"	\$389.50
70107	45" x 45"	\$206.50

7. Reference Shepard's Graphic Guidelines to ensure your artwork is in the correct format.



8. Upload your graphics to the order.
9. Proceed to checkout.

NOTE: Orders will be processed when credit cards payments are entered and accepted.



10. When you arrive on-site, go to the Shepard Service Center during exhibit move-in hours to pick up your poster.  
Please note! Poster Presenters must show their poster receipt to security to retrieve their poster from the Shepard service desk in the exhibit hall during setup hours.