

# Society of Toxicology

## Non-SOT Meeting Sponsorship Request

Applications for non-SOT meeting sponsorship will be reviewed quarterly and should be sent to SOT Headquarters by January 1, April 1, July 1, or October 1. SOT strives to provide feedback on endorsement or funding within a month of the quarterly deadlines. An attempt will be made to diversify sponsored meetings into the subdisciplines of toxicology. SOT specialty sections, committees, task forces, and other groups may be asked to provide input on the scientific strength of the program, benefit to the members, and prior meeting history. Applicants are not limited to this form and may supplement the requested information by attaching additional pertinent documents.

Type of sponsorship requested (check one):	
<input type="checkbox"/>	Endorsement
<input type="checkbox"/>	Funding ( <i>funding is typically in the amount of \$500– \$2,000</i> )
	Amount requested: \$
<input type="checkbox"/>	Non-Funding Reciprocal E-mail Exchanges or Mail List Exchanges
Name of sponsoring organization:	
Name of meeting for which request is being made:	
Our organization last requested SOT funding for a meeting (when):	
Location of meeting:	
Date of meeting:	
Organizing committee (roster of names):	
Meeting itinerary and speaker list:	
Other meeting sponsors:	
Required: All applications must include a statement of no more than 250 words explaining the relevance of this meeting to SOT's strategic vision of creating a safer and healthier world by advancing the science and increasing the impact of toxicology.	
Anticipated attendance:	
Type of meeting (check one):	
<input type="checkbox"/>	Meeting is open registration:
<input type="checkbox"/>	Meeting is by invitation only—explain why:

If meeting is accepted for endorsement or funding:

- SOT must be acknowledged on promotional materials.
- The SOT Annual Meeting must be listed on the sponsoring organization's upcoming meeting list on their website.
- One-time use of the SOT mail list, which may be implemented as a broadcast email to all SOT Members.
- Reciprocal one-time use of mail list.

If funding is received:

- Sponsoring organization must send a post-meeting letter to SOT indicating level of program success and general use of funds.