

Poster Preparation and Display Instructions

For optimal exposure, posters should be on display on Wednesday, November 14, 2018, beginning at 1:00 pm. Your presence, and/or that of a co-author, is requested during the two Poster Presentations sessions: from 5:30 pm to 7:30 pm on November 14 and from 4:30 pm to 6:30 pm on November 15. All posters must be removed by 5:00 pm on Friday, November 16. It is the responsibility of the poster presenter to remove the poster. Failure to do so could result in damage to or loss of the unclaimed poster.

The poster boards will be **horizontal** with dimensions of four feet by eight feet. **Each poster board will have one poster.** Push pins will be provided on-site to attach your poster to the board.

While preparing your poster, please follow the guidance below and refer to the Poster Preparation Tips and Layout Suggestions. <http://www.toxicology.org/events/docs/Posterdiagram.pdf>

1. It takes considerable effort and attention to detail to prepare an effective poster presentation. Please take the time to make yours interesting and informative.
2. Your poster **must fit within four feet by eight feet space: 4' x 8' (244 cm x 122 cm)**. Posters are mounted horizontally on usable space of 91" x 45" (231.1 cm x 114.3 cm). All poster material should be confined to the space provided and should not exceed it.
3. Posters should use font sizes large enough to be read from a distance of five feet (one and a half meters).
4. Each poster should be organized as follows:
 - a. A top label indicating the title of the paper (should be the same as the abstract title) with names of the authors and their affiliations.
 - b. A summary should be located on the lower right portion and contain no more than five items.
5. Charts should be simple with bold lines.

PRESENTING YOUR POSTER

Who?	First Author
What?	Poster Mounting
Where?	Assigned Board
How?	Pushpins and Velcro Suggested - Bring Your Own
Questions?	Ask Your Session Chairperson

MAKING YOUR POSTER

DO:

1. Make all material readable from greater than five feet.
2. Use illustrations depicting animal treatment. Use photos only if necessary.
3. Make the poster self-explanatory without oral explanation.
4. State your objective and give concise experimental details.
5. Make clear tables and give a clear conclusion.
6. Your poster presentation should not exceed the surface space provided.

AVOID:

1. Excessive text.
2. Overcrowding the surface.

THE POSTER

Poster board is made of fabric over cork board. For planning purposes, we suggest that you bring your own pushpins or velcro.

REMINDER: The Society of Toxicology does not condone the inhumane treatment of animals and will not permit photographs depicting such treatment or the display of data from such treatment.

