

**CENTRAL STATES REGIONAL CHAPTER  
BYLAWS  
Revised 2018**

**ARTICLE I - NAME**

The name of this organization shall be the Central States Regional Chapter of the Society of Toxicology and hereinafter shall be designated as the Regional Chapter.

**ARTICLE II - OBJECTIVES AND PURPOSE**

The objectives of the Central States Regional Chapter of the Society of Toxicology shall be:

1. To serve as the focal point for toxicological interests in the region.
2. To encourage interactions among toxicologists in government, industry, academia, and independent research organizations.
3. To sponsor scientific and educational programs in toxicology.
4. To foster a broader understanding of the science of toxicology with public, governmental and private sectors.

No part of the net earnings of the Regional Chapter shall inure to the benefit of or be distributable to its members, trustees, officers, or other private persons, except that the Regional Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes herein-above set forth.

No substantial part of the activities of the Regional Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the Regional Chapter shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

**ARTICLE III MEMBERSHIP**

Section 1. Members of the Society of Toxicology shall become Members of the Chapter upon payment of the Chapter dues.

Section 2. Any person having a professional interest in toxicology may become a member of the Chapter upon payment of the required dues.

Section 3. Membership may be extended to full-time students attending area colleges or universities and having an interest in toxicology.

**ARTICLE IV OFFICERS, COUNCILORS, AND REPRESENTATIVES**

Section 1. The Chapter officers shall be a President, a President-Elect/Vice President, the immediate Past President, and a Secretary/Treasurer. There shall be four Councilors, representing the four states of the chapter – Iowa, Nebraska, Kansas, and Missouri. Only Full, Associate, Retired, or Emeritus members in good standing of the Society of Toxicology and the Regional Chapter shall be eligible to serve as Officers in the Presidential or Treasurer chain.

Section 2. There shall be a Student Representative and a Postdoctoral Representative, who shall act as liaisons between the students and the postdoctoral fellows, respectively, and the Executive Committee. Student and Postdoctoral Representative shall be elected from the Regional Chapter membership. Eligibility during the term requires current enrollment in a

graduate program for Student Representatives and engagement in a formal mentored postdoctoral position for Postdoctoral Representatives.

Section 3. Officers, Councilors, and Representatives shall begin their terms of office on May 1 following the SOT Annual Meeting at which their election is announced or one month after the Annual Meeting if it is held, any year, after April 1.

#### **ARTICLE V • ELECTION OF OFFICERS, COUNCILORS, AND REPRESENTATIVES**

Section 1. The President shall serve a one-year term of office immediately after serving as President-Elect, becoming Immediate Past President in the following year. The President shall preside at all meetings.

Section 2. The President-Elect/Vice President shall become the President of the Regional Chapter after serving one year as the President-Elect/Vice President. The President-Elect/Vice President shall serve in the absence of the President.

Section 3. The Secretary/Treasurer shall be elected bi-annually by vote of the membership for a term of two years.

Section 4. There shall be four Councilors; each year, two shall be chosen by vote of the membership for a term of two years. At the initiation of the Chapter, two Councilors will be elected by the membership to a one-year term and two will be elected to a two-year term.

Section 5. Student and Postdoctoral Representatives shall be elected by a vote of the membership. The Student Representative shall serve for a two-year term, and the Postdoctoral Representative shall serve a one-year term.

Section 6. In the event of a vacancy in an elective office, other than the Presidency or Vice Presidency, the Regional Chapter's Executive Committee may make an appointment or may provide for a special election to fill the vacancy until the unexpired term is completed. In the event of a vacancy in the Presidency, the President-Elect accedes to that office until the unexpired term of the Presidency is completed and shall serve as President the following year. special election must be held to fill the offices of President-Elect or Vice-President should either of these offices become vacant.

Section 7. Elections shall be held annually by electronic ballot in the format deemed appropriate by the Society of Toxicology prior to the SOT Annual Meeting.

Section 8. A Nominating Committee shall be appointed by the Executive Committee to be composed of not less than three members, within two months following installation of officers. The immediate Past President will serve as the Chairperson of the Nominating Committee. The Nominating Committee shall nominate at least one person for each elective office to be filled.

#### **ARTICLE VI - ADMINISTRATION**

Section 1. The Regional Chapter shall be governed by the Executive Committee except as otherwise herein expressly provided.

Section 2. The Executive Committee shall consist of four officers and four Councilors. The President of the Chapter shall serve as voting chairperson of the Executive Committee. Four members of the Executive Committee shall constitute a quorum for the transaction of business.

Section 3. The President shall preside at all meetings of the chapter and of the Executive Committee and shall perform such duties as may be directed by the Executive Committee. In the President's absence, the succeeding order of officers shall preside. The order of succession shall be President-Elect/Vice President, and Secretary/Treasurer.

Section 4. The Regional Chapter shall comply with the following provisions in order to retain its status as an authorized body within the Society of Toxicology:

- a. The Regional Chapter shall provide annual reports of activities and finances for the current year as well as plans of programs, activities and finances for the following year. Annual reports shall be submitted to the Society of Toxicology by the required date of each year.
- b. Annual reports and plans shall be reviewed by the SOT Council, which shall consult with the Regional Chapter as necessary.
- c. Regional Chapter policy statements shall be reviewed and approved by the Society of Toxicology prior to release.

Section 5. The Secretary/Treasurer shall have fiduciary responsibilities for all monies of the Regional Chapter and shall authorize all disbursements as appropriate. The Secretary/Treasurer shall transmit to the successor in office all property of the Regional Chapter in his/her possession. The Secretary/Treasurer shall keep an accurate record of all transactions of all meetings.

No funds shall be expended by or in the name of the Regional Chapter to the extent that the expenditure, if made by the Society of Toxicology, would represent use of funds for a purpose or purposes not within the Society's exempt purposes under 501(c)(3) of the Internal Revenue Code.

Section 6. Any Regional Chapter funds or other property remaining at the time of termination or abandonment or dissolution of the Regional Chapter shall be turned over to the Society of Toxicology and shall become a part of the Society's general funds.

## **ARTICLE VII - MEETINGS**

Section 1. Regional Chapter meetings shall be held at least annually and as dictated by the scientific and educational programs of the Regional Chapter. The time and place of each meeting shall be established by the Program Committee and communicated to the membership at least one month before each meeting.

Section 2. Special meetings may be called by the President at any time, with the approval of the Executive Committee or the presentation of a petition to the President, signed by 20% of the members of the Regional Chapter in good standing.

Section 3. A quorum shall consist of 20% of the Regional Chapter members in good standing.

Section 4. Executive Committee meetings shall be held at the discretion of the President at any time during the year, provided notice of at least seven (7) days is given.

### **ARTICLE VIII - DUES**

The dues will be established by a majority of the Executive Committee, after which they may be changed subject to vote by the members of the Chapter.

### **ARTICLE IX – COMMITTEES**

Section 1. The President-Elect/Vice President shall be designated as the chairperson of the Program Committee, whose members are appointed by the President. The Program Committee will develop scientific and educational programs and will complete arrangements for speakers and for meeting places and provide the Secretary/Treasurer with the program. The Secretary/Treasurer will, in turn, notify the membership.

Section 2. The President shall appoint all other committees as required and shall automatically become an *ex-officio* member of such committees. Members of such committees serve at the discretion of the President.

### **ARTICLE X - AMENDMENTS**

Section 1. Amendments to these bylaws may be presented by any member in good standing at any regular meeting of the Chapter or at any special meeting called for that specific purpose. They shall be presented in writing and shall be offered to the membership present at that meeting on motion for consideration and circulation to the membership. A simple majority shall be necessary to pass the motion.

Section 2. Amendments accepted for future consideration shall be forwarded to the Regional Chapter Staff Liaison to be circulated with a ballot to all members in good standing. A two-thirds affirmative vote of the ballots returned within 30 days shall be necessary for adoption of any amendment.

Section 3. Amendments to these Bylaws must be approved by the SOT Council before they become effective. This is done to ensure that future changes in these Bylaws will have the same force as the original, which was so approved.