ARTICLE I – NAME
The name of this organization shall be the North Carolina Regional Chapter of the Society of Toxicology and hereinafter shall be designated as the Chapter.

ARTICLE II – OBJECTIVES
The Objectives of the North Carolina Regional Chapter of the Society of Toxicology shall be:
1. To serve as the focal point for toxicological interests in the state of North Carolina.
2. Encourage interactions among toxicologists in government, industry, and academia.
3. To sponsor scientific and educational programs in toxicology.
4. No part of the net earnings of the Chapter shall inure to the benefit of or be distributed to its members, trustees, officers, or other private persons, except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes herein-above set forth.
5. No substantial part of the activities of the Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation and the Chapter shall not participate in, or intervene in, (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. No expenditure can be made with the while, were it made by SOT would not be proper.

ARTICLE III – MEMBERSHIP
Section 1. Members of the Society of Toxicology shall become Members of the Chapter upon payment of the Chapter dues.

Section 2. Any person having a professional interest in toxicology may become a member of the Chapter on payment of the required dues.

ARTICLE IV – OFFICERS, COUNCILORS, AND REPRESENTATIVES
Section 1. The Chapter Officers shall be a President, Vice President, Vice President-Elect, and Secretary-Treasurer. They shall be full, associate, or retired members in good standing of the Society of Toxicology. The Vice President-Elect shall be elected annually and the Secretary-Treasurer biannually by the Chapter members. They shall serve until their successors are installed.

Section 2. There shall be three Councilors. Two councilors are elected from the Chapter membership and need not be a member of the Society of Toxicology; one shall be elected each year for a two year term. The third Councilor shall be the immediate Past-President.
Section 3. There shall be an Undergraduate Student Representative, a Graduate Student Representative, a Post-doctoral Representative, and respective Representatives-Elect. The Undergraduate Student Representative-Elect, Graduate Student Representative-Elect and the Postdoctoral Representative-Elect shall be elected from the Chapter membership and shall be an undergraduate affiliate, graduate student or postdoctoral member in good standing of the Society of Toxicology. The Officers, Councilors, and Representatives, and Representatives-Elect constitute the Executive Committee and have full voting privileges. The Newsletter Editor shall attend Executive committee meetings as an ad hoc, non-voting member of the committee.

ARTICLE V – ELECTION OF OFFICERS, COUNCILORS, AND REPRESENTATIVES

Section 1. The office of the Presidency shall be a term of one year at the conclusion of which the President shall automatically transition to the office of Councilor for a term of one year.

Section 2. The office of Vice President shall be a term of one year at the conclusion of which the Vice President shall automatically accede to the office of President.

Section 3. The Vice President-Elect shall be chosen by a vote of the membership for a term of one year and shall automatically accede to the office of Vice President.

Section 4. The Secretary-Treasurer shall be chosen by vote of the membership for a term of two years.

Section 5. The Councilors (other than the immediate past president) shall be chosen by a vote of the membership for a term of two years (one shall be elected each year).

Section 6. The Undergraduate Student Representative-Elect, Graduate Student Representative-Elect and the Postdoctoral Representative-Elect shall be chosen by vote of the membership for a term of two years. At the conclusion of the first year, they automatically accede to the respective position of Representative.

Section 7. Newly elected Officers, Councilors, Representatives, and Representatives-Elect shall typically be announced in March/April, depending on the timing of the elections, and shall begin their terms of office on May 1.

Section 8. In the event of a vacancy in the Presidency, the Vice-President accedes to that office and the Vice-President-Elect accedes to Vice-President. An election shall be held to fill the offices of Vice-President or Vice-President-Elect should either of these offices become vacant. In the event of a vacancy in the elective office of Secretary-Treasurer, Councilor, or Representative, or Representative-Elect, the Chapters’ Executive Committee may make an appointment or may provide for a special election to fill the vacancy until the unexpired term is completed.

Section 9. Officers, Councilors, and Representatives may not run for consecutive terms in the same position so long as there are at least 2 other candidates nominated for that position.
Officers and councilors may run for a consecutive term by running for a different executive committee position. Representatives may run for a consecutive term by running for a different executive committee position according to their professional status.

ARTICLE VI – ADMINISTRATION
Section 1. The Chapter shall be governed by the Executive Committee except as otherwise herein expressly provided.

Section 2. The Executive Committee shall consist of four Officers, three Councilors, and the Undergraduate Student, Graduate Student and Postdoctoral Representatives, and the respective Representatives-Elect. The President of the Chapter shall serve as chairperson of the Executive Committee. Six members of the Executive Committee shall constitute a quorum for the transaction of business.

Section 3. The President shall preside at all meetings of the Chapter and of the Executive Committee and shall perform such other duties as may be directed by the Executive Committee. In the President’s absence, the succeeding order of officers shall preside. The President should keep in contact with developments in the field of toxicology and guide the Chapter in the formulation of constructive activities.

Section 4. The Regional Chapter shall comply with the following provisions in order to retain its status as an authorized body within the Society of Toxicology:

a. The Regional Chapter shall provide annual reports of its activities for the current year as well as plans of programs, activities, and finances for the following year. Annual reports shall be submitted to the Society of Toxicology by the required date of each year.

b. Annual reports shall be reviewed by the SOT Council, which shall consult with the Regional Chapter as necessary.

c. Regional Chapter policy statements must be reviewed and approved by the Society of Toxicology Council prior to release.

Section 5. The Secretary-Treasurer shall be authorized to draw against North Carolina Regional Chapter funds. The Secretary-Treasurer shall pay authorized bills incurred by the Regional Chapter as directed by the Board. Dues and all other funds will be collected and held by SOT for use exclusively by the North Carolina Regional Chapter. The successor to the Secretary-Treasurer shall receive all property of the Chapter following installation of office. A full statement with regard to its funds shall be reported to the members at the annual meeting.

No funds shall be expended by or in the name of the Chapter to the extent that the expenditure, if made by the Society of Toxicology, would represent use of funds for a purpose or purposes not within the Society’s exempt purposes under section 501(c)3 of the Internal Revenue Code.

ARTICLE VII – MEETINGS
Section 1. Meetings shall be held at least annually and as dictated by the scientific and educational programs of the Chapter. The time and place of each meeting shall be established by the Executive Committee and communicated to the membership at least two weeks before each meeting.

Section 2. Special meetings may be called by the President at any time, with the approval of the Executive Committee or the presentation to the President of a petition signed by 20% of the members of the Chapter in good standing.

Section 3. A quorum shall consist of 20% of the Chapter members in good standing.

Section 4. Executive Committee meetings shall be held at the discretion of the President at any time during the year, provided notice of at least seven (7) days is given.

ARTICLE VIII – DUES

Section 1. The dues shall be established by a majority of the Executive Committee. Dues shall be collected by the Society of Toxicology for members of the Society.

Section 2. Dues shall be collected by the Secretary-Treasurer or the Society of Toxicology for Chapter members who are not members of the Society.

Section 3. All dues collected will be processed to the Chapter bank account by the Society of Toxicology.

ARTICLE IX – RESPONSIBILITIES

Section 1. The Past President will be responsible for solicitation of nominations of officer candidates, with at least two candidates for each position. The slate of candidates will be approved by the current Executive Committee before being submitted to the membership for a vote. The organization of the Annual Meeting and the development of scientific and educational programs are the responsibility of the President and the Vice-President. These Officers shall complete arrangements for speakers, other activities, and for meeting places, and provide the program to Society of Toxicology who will in turn notify the membership. Program Committees may be formed at the request of the President or Vice-President, to be chaired respectively by the responsible officer, to assist in the planning and organization of the meetings.

Section 2. The first-year Councilor shall be in charge of the Regional Chapter website. While the website is maintained by the Society of Toxicology, the first-year Councilor shall interact with the Society as to its accuracy and informativeness. The second-year Councilor shall be the regional chapter contact person for any K-12 education/outreach. In addition, both Councilors shall be charged with contacting potential sponsors to help defray the costs of the Annual Meeting.

Section 3. The Graduate Student Representative will serve as liaison to the Society of
Toxicology Graduate Student Leadership Committee. The Postdoctoral Representative will serve as liaison to the Society of Toxicology Postdoctoral Assembly. The respective Representatives-Elect will use the first year of service on the executive committee to gain an understanding of the Chapter procedures, assist with local Chapter activities, and assist the Representatives when necessary.

Section 4. The newsletter editor is responsible for compiling and issuing the Chapter newsletter.

Section 5. The President shall appoint other committees as needed and shall automatically become an ex officio member of such committees. Members of such committees serve at the pleasure of the incoming President.

ARTICLE X – AMENDMENTS

Section 1. Amendments to these Bylaws may be presented by any member in good standing at any regular meeting of the Chapter or at any special meeting called for that specific purpose. Proposed amendments shall be presented in writing to the membership for a vote regarding acceptance or rejection of specific amendments. The ballot will be circulated to all members in good standing and a two-thirds affirmative vote of the ballots returned by the deadline set forth shall be necessary for adoption of any amendment.

Section 2. Amendments to these Bylaws must be approved by the Council of the Society of Toxicology before they become effective. This is done to ensure the Chapter that future changes in these Bylaws will have the same force as the original, which was so approved.