Women in Toxicology (WIT) - Special Interest Group (SIG) of the Society of Toxicology
Executive Committee Meeting Minutes
Teleconference Call
21 August 2019
12:30 pm (EDT), 11:30 pm (CDT), 10:30 am (MDT), 9:30 am (PDT)

Attendees:
Janis Hulla (JH, President)
Susan Emeigh Hart (SEH, President-elect)
Courtney Sulentic (CS, Vice President)
Betina Lew (BL, Past-President)
Jessica Sapiro (JS, Senior Councilor)
Phoebe Stapleton (PS, Junior Councilor)
Meghan Rebuli (MR, Post-Doc Rep)
Virunya Bhat (VB, Secretary/Treasurer)

Regrets:
Lauren Lewis (LL, Student Rep)

Agenda:
1. Welcome (JH)
   Thank you to all for the hard work. A very nice WIT summer newsletter was published this week.

2. WIT SOT Awards Committee Update (SEH and CS)
   PS volunteered to assist the committee again. Names of previous years’ volunteers were also proposed for the current committee. JH will send SEH and CS her master spreadsheet from last year. BL will send additional historical info from previous years. The timeline is very tight to complete all tasks by the nomination deadline early Oct.

3. WIT Financials Update (VB)
   VB gave a brief high level overview of the 2019 fiscal year. EC members are welcome to seek additional clarification offline.

4. 2020 SOT Mentoring Event Update (VB)
   See associated summary word doc. Nadia Moore is leading the planning team. Option #1, having the same organization, AAUW, as 2019 but with a different, local speaker and another women and leadership topic, seems like the best fit given the logistics, timeline and budget, including the upcoming deadline to apply for SOT Mentoring Initiative Matching Funds, Oct 18, 2019.

5. 2020 SOT WIT-endorsed sessions Update (CS)
   WIT’s SOT Annual Meeting Program Committee reviewed 3 informational sessions with one accepted by the SOT Program Committee. The WIT committee also reviewed 3 workshops and two were accepted by the SOT Program Committee. Additionally, a workshop that was not reviewed but endorsed was accepted by the SOT Program Committee. 2 Symposia and 1 CE
course were also review, none of these were accepted. A total of four 2020 Annual Meeting sessions will have WIT endorsement.

6. **WIT Webinars (BL)**
   BL is leading the planning committee with assistance from MR and LL. A number of potential speakers are being considered based on timely topics anticipated to be of high interest to the WIT membership. **BL, MR and LL** - The committee will update the EC and obtain feedback at the next EC call.

7. **WIT Outreach Committee? (JH)**
   The WIT bylaws indicate an Outreach Committee. However, this committee has not been active in the past few years. The wide range of WIT-hosted activities has been led by EC members with help from WIT volunteers. JH proposed sunsetting the Outreach Committee and removing it from the bylaws. Hearing no objections, **JH** will coordinate with SOT HQ and JH will begin initiating the steps to revise the WIT bylaws to remove the Outreach Committee. **JH** will provide updates and the revised draft bylaws text to the EC so that the EC can provide feedback.

8. **YouTube Annual Meeting of the SOT (JH)**
   JH inquired whether WIT EC would be interested in hosting YouTube videos of WIT events such as the SOT WIT reception. Given the lack of interest, this avenue will not be pursued.

9. **WIT LinkedIn/Social Media Update (VB, JS and MR)**
   To change the LinkedIn WIT account to ‘inactive’, the email account and password used to moderate the account is required, since email instructions are sent to this account. JS is unable to track down the correct account and/or password among the multiple WIT email accounts created over the past few years. JS will continue to try to obtain the correct information.

10. **Any other business?**
   - **2020 SOT room requests** for WIT reception (Weds, March 18, 2020, 4:45-7pm) and EC breakfast (Monday, March 16, 2020, 6:45-7:45a) were submitted.
   - **Analyzing the Gad Toxicology Salary Survey data with respect to a gender pay gap** - A WIT member has agreed to compile the data and will provide a progress report when available.