Women in Toxicology (WIT) - Special Interest Group (SIG) of the Society of Toxicology
Executive Committee (EC) Teleconference Call
20 Sep 2017
1:00 pm (EDT), 12:00 pm (CDT), 11:00 am (MDT), 10:00 am (PDT)

Attendees:
Laurie Haws (LH, President)
Betina Lew (BL, President Elect)
Janis Hulla (JH, Vice President)
Nadia Moore (NM, Senior Councilor)
Lauren Walker (LW, Student Rep)
Alison Sanders (AS, Post-Doctoral Rep)

Regrets:
Brittany Baisch (BB, Secretary/Treasurer)

Agenda:

1. SOT Awards Committee status update (BL/JH)
   a. BL reported that we have 5 candidates that we are helping with nomination packages for the following SOT awards: Achievement, Merit, Distinguished Toxicology Scholar, Founders, and Arnold Lehman.
   b. BL reported that 7 additional candidates were approached regarding the various awards and 5 indicated that they did not want to be nominated, 1 prefers to wait until next year (Education Award), and 1 had in fact already won the award that we were considering nominating them for.
   c. BL will provide the WIT EC with the final summary spreadsheet for use in future years.
2. WIT Awards Committee status update (NM)
   a. NM informed the EC that we have not received any nominations so far.
   b. NM described issues with the scoring rubric and recommended that we consider developing a weighted score.
   c. The EC decided to move further with the scoring rubric proposed by NM.
3. Pulling together WIT award winner nomination packages in a central location (LH)
   a. LH explained that SOT is now a member of AAAS and SOT Council would like to start nominating SOT award winners to AAAS awards. SOT Council is also potentially interested in nominating WIT Mentoring Award winners for AAAS awards. LH asked if there was a share point for us to upload WIT Mentoring Award Applications for the EC to be able to easily access in future years.
   b. LW will reach out to SOT to see if we can have a share point that will be private and accessible only to WIT EC members.
4. Next WIT webinar (BL)
a. BL indicated that the topic for the next webinar will be CVs/resumes
b. BL indicated that she is extremely busy and needs a volunteer to take the lead on putting this webinar together.
c. JC volunteered to co-chair the webinar and will connect with Abimbola to get her involved as well.

5. SOT Annual meeting ancillary meeting forms (LH/BL)
   a. BL indicated that all paperwork was submitted requesting rooms for both the WIT EC breakfast meeting and for the WIT reception.
   b. BL will follow up regarding the rooms for reception and breakfast.

6. Guidelines for selecting presenters (JC)
   a. JC reviewed the general guidelines that she developed.
   b. LH suggested possibly keeping a list of speakers that we have seen present in the past and were impressed with and to potentially pull from this pool for our webinars. This could be an evergreen list that we continually add to over time.

7. Creating resources to respond to harassment in the workplace (JH)
   a. JH indicated that John Norman (President of the Ethical and Legal Specialty Section) contacted her about potentially co-sponsoring/hosting a webinar on sexual harassment.
   b. The EC discussed several potential options for addressing sexual harassment including the webinar, a newsletter article, and developing a repository of resources that could be uploaded to the WIT website.
   c. There was consensus that we should pursue developing a repository of resources.
   d. As we ran out of time to complete discussions on this topic, LH indicated that this would be included as a topic of discussion on the October EC call.

8. Other business (LH)