Attendees: Stacie Wild, Laura Andrews, Suzy Fitzpatrick, Fran Crofts, Kristina Chadwick, Maryka Battacharyya, Melissa Rhodes

Regrets: Sarah Campion, Jenny Cohen

- Dec minutes (All): Approved
- WIT reception (Laura)
  - Elizabeth Weisburger will meet us at 4:30pm for the reception, will say a few words 5-10 minutes
  - Afternoon reception arranged with Hilton
    - Coffee, tea and soda agreed (no cash bar)
  - Draft Agenda
    - Networking (4:30-5:15 pm)
    - BUSINESS MEETING
      - WIT-sponsored Symposia announced, symposium organizers introduced (~5:15-5:30 pm)

- Highlight WIT Accomplishments for the past year (eg, role in SIG participation in SOT committees, outreach to Sally Ride festival, invitation to administer HW scholarship award)
- Committees: Mentoring and Visibility - good opportunity to get new members – sign up sheet needed
- WIT sponsored symposium update: Chairpersons from the 4 sessions sponsored by WIT will give a brief overview of their session.

ACTION: Stacie to contact Katie Sprugel and Kris Hatlelid; Laura to contact Sally Darney/Mike Delarca and Leigh Ann Burns Naas

- Speed Networking exercise: Introduce yourself to 4 new people THIS SHOULD INCLUDE WIT COUNCIL MEMBERS TOO
- Awards (~5:30 pm start)
  - Include V. Hudson biography
  - Presentation of awards (Melissa)
ACTION: Stacie will prepare presentation for Business Meeting and share with the group.

- **Awards (Melissa)**
  - Award winners will be there except Yvonne (Elsevier) and Liz Vancza (student) winner
  - **ACTION:** Melissa to invite mentee or Sponsor representative for Yvonne to accept the award and find out if Yvonne will be at the meeting to get a picture with the award (at minimum)

- **WIT Sponsored Symposia (at least one Council attendee/session)**
  - CE Course: Kristina
  - National Children’s Study: Suzy
  - Setting a Safe Starting Dose: Stacie, Kristina, Laura
  - Lead: Stacie, Laura

- **Graduate Student Mixer (Jenny)**
  - Giveaway: Post-it Notes
  - Poster will be displayed
  - Council member requested to attend (Laura will attend)

- **Newsletter (Stacie)**
  - Topics welcome

- **Officer’s meeting in Baltimore (All)**
  - **Post-meeting note:** Time and date change to Tuesday 3-5 pm.
    - **Location:** TBD. At convention center or one of the hotels attached to the convention center
  - Newly elected council members Brinda and Leigh Ann will be invited (after notification of win)

- **Other business**
  - WIT Ballot/By-Laws: New WIT Council Members as of May 2009: Brinda Mahadevan: Vice-president elect, Leigh Ann Burns Naas: Councilor, and the changes to our by-laws were approved.
  - **ACTION:** Stacie will notify all participants on ballots
  - Laura received some interesting proposals for the 2010 SOT sessions: to be reviewed at Officer’s Breakfast