Women in Toxicology (WIT) - Special Interest Group
Society of Toxicology
Teleconference
25 February 2014
1:30 pm (EST), 12:30 pm (CST), 11:30 am (MST), 10:30 am (PST)

Attendees: Prathibha Rao, Brenda Faiola, Tao Wang, Kristina Chadwick, Heather Dowty, Laurie Haws, Kristy Kutanzi, Phoebe Stapleton, Brittany Baisch

Regrets: None.

Agenda and Discussions:

1) Announcement
   a) Kristina asked if the March face-to-face WIT EC meeting could be rescheduled as it conflicts with the SIG-CG HOT topic session at the SOT Annual Meeting. Unfortunately, there were too many time conflicts to try to reschedule the WIT EC meeting, therefore the meeting will still be held Monday, March 24th from 5-6 pm (MDT).
   b) Prathibha announced that $7400 was being bequeathed to WIT. This money could be used either to fund a student travel award in the amount of approximately $1000 a year until the money is gone, or additional funds could be solicited to bring the value up to $25,000 at which point SOT would provide a matching contribution to make an endowment fund. The WIT EC voted in favor of trying to obtain the additional funds to create an endowment award.

2) Spring Newsletter Update
   A draft of the WIT spring newsletter was circulated to the WIT EC for review. All comments are to be submitted to Kristy by Thursday morning, February 27th. A final version will be ready for the President’s approval ~Monday, March 3rd, and then sent to the WIT liaison for release to the membership.

3) Treasurer’s Report
   Kristy reported that the Hudson and Weisburger fund increased by a value of $7,092 as of December 31st, 2013 (based on 6 months prior). The total contributions to the fund were $250, which were matched by SOT. The general WIT budget remains at $32,568 (as of December 31st, 2013).

4) Reception Update
   Brenda discussed the catering options for the WIT reception. One of the options was to have a “social break”, which included 2 hours of non-stop replenishment of popcorn, cupcakes, fruit, nuts, and hot tea at a cost of $21 per person (with the WIT reception being planned for an
estimated 150 members). 4 gallons each of lemonade and ice tea were additional items to include as alternative refreshments, and it was suggested that water be offered as well.

5) Awards Committee Update
Heather will present the awards at the WIT reception, which will be held Tuesday, March 25th from 6-8 pm. She estimated that 20-30 minutes would be needed for announcing the WIT awards. Photographs of the award recipients will take place at ~7 pm at the WIT reception. Post-meeting note: Heather emailed out a draft of the WIT reception slide deck, which included a brief description of the awards and the winners. Tao will explore the possibility of borrowing the projector from Chinese Association of Toxicologists.

6) WIT Pavilion
Tao will organize pavilion times to man the WIT poster on Monday, March 24th, from 11:45-12:15 pm.

7) WIT Poster and Key Events
Brittany will prepare the WIT poster to display at the Pavilion and at the WIT reception. Anyone who would like to update their profile photo for the poster may email her. Brittany will also send a calendar invite to the WIT EC for the various events that require WIT attendance/presence to coordinate schedules.

8) The next WIT EC meeting is scheduled for Monday, March 24th at 5 pm MDT.