Women in Toxicology (WIT) - Special Interest Group
Society of Toxicology
EC Meeting
6 December 2016
4:00 pm (EST), 3:00 (CST), 2:00 (MST), 1:00 (PST)

Attendees:
Marie Fortin (Senior Councilor)
Sharmilee Sawant (President)
Nadia Moore (Junior Councilor)
Betina Lew (Vice President)
Tao Wang (Past President)
Lauren Walker (Student Rep)

Regrets:
Brittany Baisch (Secretary/Treasurer)
Alison Sanders (Post-doc Rep)
Laurie Haws (President-Elect)

Agenda and Discussions:
1. SOT Annual Meeting Event Updates: SS
   - Waiting to hear from SOT HQ on WIT Wednesday reception and EC F2F Monday morning meeting locations
     - As soon as confirmation is received, food and other details will be arranged
   - BL may need to take over for current Mentoring Breakfast Chair
2. 2017 WIT Webinars: SS
   - Top-ranked topics for 2016 were: career development, mentoring, work-life balance, and a science-based webinar. 2016 webinars focused on career development and work-life balance. 2017 webinars could thus focus on mentoring and a science-based webinar.
   - Suggested topics from recent webinar attendee survey: managing conflict, leadership in a meeting setting, career development, writing strong CVs/letters of recommendation, communication skills
   - NM to share survey responses with EC via e-mail to decide on which topics to focus on for 2017
   - BL and LH to prepare application for webinar funding from SOT. Funding request for 2 webinars per year based on top-ranked topics. MF will share previous year’s application for reference.
3. Awards Update: MF
   - Mentoring, Outstanding Young Investigator, and Smith & Hook award recipients have been selected.
   - Next round of application reviews for trainee awards is now underway.
   - Discussion on the 2017 trainee awards considering previous years. There is yet to be a set precedent for annual award amounts. Increasing the trainee monetary award would be
mostly covered by CWIT Endowment Fund, though would require using a small portion of operating budget.

- TW and SS: Current concerns are that the operating budget will not be increased in future years though operating costs may increase. More conservative award amounts will allow roll over for support of future awards. Also, multiple recipients (up to two per year) for Hudson-Weisburger may require more conservative award allotments.
- MF, NM, and SS: Proposed solutions to award funding support would be to revise the language of the CWIT Endowment Fund to include usage of funds for professional awards in addition to trainee awards and/or set award amounts based on current funding levels per year (for example dividing the total amount of awards funding by the number of award recipients)
- SS: Decision to be made by entire EC that will be unanimous to ensure a choice is made that is supported by everyone.

4. Other action items

- TW: Two nominations for Vice President and 9 nominations for Junior Councilor were received. A small committee formed by TW, SS, NM, and BB will review nominations and choose the top 3 or 4 candidates by 12/7 and notify the rest of the WIT EC on top choices.

The next WIT EC telecon is scheduled for Tuesday, January 10th, 4-5 PM EST.