DRAFT Meeting Minutes

Attendees: Brinda Mahadevan, Deborah Keil, Sharmilee Sawant, Kristy Kutanzi, Kristina Chadwick, Jennifer Head, Prathibha Rao, Suzanne Fitzpatrick,

Regrets: Tao Wang

Agenda and Discussions:

1) November meeting minutes approved by the WIT-EC.
2) Nominations for WIT Executive council:
   a. Jennifer Head will continue as the Post Doc Representative
   b. For student representative, consider Brittany Baisch.
   c. Nominations for Junior Councilor and VP are needed (elected positions) and a request will be sent out to the membership in January
   d. Identification of new officers should be completed prior to SOT meeting in San Francisco, March 2012 so that they can attend the Officer’s Meeting.
3) New Awards sponsored by CRL.
   a. CRL will support $1000 for the WIT mentoring award and $500 for the student achievement award. This will be discussed in the upcoming newsletter. Support by CRL will be mentioned verbally at the reception and in the plaques (where appropriate).
   b. Keil to learn how to manage this in budget
4) Mentoring Breakfast update
   a. It will be hosted at the Marriott Marquis Hotel on March 12, 2012 (6:15-8 am)
   b. Jeff Moffit will join us on the next WIT telecon session regarding information on the mentor/match program
   c. WIT has included the Mentoring Breakfast in the Strategic Plan Objectives submitted by the SIG-CG to SOT HQ.
5) Newsletter
   a. Consider a contribution from Dr. Lois Lehman-McKeeman, Editor of Toxicological Sciences. Suzy will be contacting Lois.
   b. Keil will submit an undergraduate research mentoring article
   c. Due date is Jan 20, 2012
6) Next WIT telecon is scheduled for Jan 12, 2012.