Women In Toxicology (WIT) – Special Interest Group  
Society of Toxicology  

July 7, 2011  
2:00 pm EDT, 12:00 MTN  

DRAFT Meeting Minutes  

Attendees: Brinda Mahadevan, Sharmilee Sawant, Jennifer Head, Kristy Kutanzi, Tao Wang, Kristina Chadwick, Suzanne Fitzpatrick, and Deborah Keil  

Regrets: Prathibha Rao  

Agenda and Discussions:  

• Three members of WIT attended the Leadership Webinar. Emphasis was on the importance of using ToXchange. It is important to update personal profiles on ToXchange as it is estimated that there are 3000 hits per month. Applications also include assistance for hosting documents on this website. ToXchange can also be useful for posting jobs in the job bank. Improve graduate student and post-doctoral students with regards to selection of conference topics and participation  
• Newsletter.  
  o Consider including additional emphasis on ToXchange and its applications for WIT and SOT members. Kristy will prepare this outline.  
  o Need more workshop and meeting proposals to be submitted this year. Request ideas for this in the newsletter. In August WIT telecon, more discussion on proposals will be lead by Brinda.  
  o Ask for assistance from scientific mentors for a mentoring report or discussion in the newsletter.  
  o Consensus was achieved on the timing of two newsletters of Aug/Sept and Nov/Dec release. This will be followed by a ‘blast’ email in January/February with last minute announcements for the SOT meeting.  
  o Consider a mentoring blog and/or private support mechanisms for encouragement for women in toxicology  
  o Call to all committee members for any ideas on visibility, education, leadership that could be included in the newsletter  
  o Feature events from K-12 meeting and WIT in newsletter  
  o Brinda will provide a short note on mentoring along with the poster in the newsletter  
  o Suzie will write K-12 update and initiate contacts for the mentoring article  

• Call to committee members to participate as a discussant at the Vancouver AAAS in February. Keil has volunteered.  
• Website requires some updating.  
  o Consider mentoring links.  
  o Add award winners to newsletter, add time capsule, request for proposals,
• Consider opportunities at SOT San Francisco for a separate breakfast, lunch or reception featuring a speaker(s)
• Tao provided an update for awards committee. Requested a call for volunteers to review applications in the Fall newsletter. Also, requested a reminder for applicant submission to be included in the newsletter with perhaps an email reminder to follow up.

Meeting adjourned at 1:10 pm MTN.