Women in Toxicology (WIT) - Special Interest Group (SIG) of the Society of Toxicology
Executive Committee Meeting
Teleconference Call
March 14, 2022
12:30 pm (EDT), 11:30 pm (CDT), 10:30 am (MDT), 9:30 am (PDT)

**Attendees:**
Courtney Sulentic (CS, President)
Brittany Baisch (BB, President-Elect)
Annie Jarabek (AJ, Vice President)
Grace Chappell (GC, Secretary/Treasurer)
Susan Emeigh Hart (SEH, Councilor/Past President)
Judith Zelikoff (JZ, Senior Councilor)
Lauren Walker (LW, Postdoctoral Representative)

**Regrets:**
Carmen Rubio Armendáriz (CRA, Junior Councilor)
Samantha Goodman (SG, Graduate Student Representative)

**Agenda:**

1. **Welcome/call to order (CS)**

2. **Approval of February Minutes (CS)**
   a. Approved; GC to send to Rosibel for posting to ToXchange

3. **WIT Committee Reports:**
   a. WIT Website and LinkedIn group (SG/LW)
      • Website update is nearly complete! CS to send feedback from EC (small edits) to Rosibel today (3/18). Updated website will be live before the annual meeting
      • LinkedIn: LW to make a slide for the WIT meeting/reception to advertise
   b. SIG-Collaboration Group (JZ/CR)
      • SIG-CG Career Development, Mentorship, and Training Activities in Toxicology, Monday, March 28th, 11:15am-12:45pm
      • SIG-CG Diversity, Equity and Inclusive Excellence Through the Lens of Global Community, Tuesday, March 29, 2022, from 4:30 PM – 6:00 PM. JZ created three slides to contribute to the session, approved by CS and CRM
   c. Newsletter committee (GC)
      • Newsletter posted on WIT website and sent out to WIT membership via ToXchange on March 14

4. **WIT SOT Reception planning (GC/CS)**
   a. WIT EC Meeting scheduled for Monday, March 28th, 6:45-7:45am (breakfast)
      • Action item for GC: send around calendar invite again with WebEx information (once available), to the current and incoming WIT officers
   b. WIT Reception scheduled for Wednesday, March 30, 4:45-7:00pm
      • Logistics for virtual component – will host on WebEx for viewers, cannot have interactions
   c. WIT Poster complete and sent to SOT!
d. Slides for Business meeting circulated
   • Slides are drafted; CS assigned individuals to present slides relevant to their initiatives/committees
     ▪ CS still working on slides and will continue to edit and share with EC
   • Food order: EC in support of something unique compared to the other receptions

5. Activities for webinars/annual meeting and member engagement (CS)
   a. Career Agility Panel Discussion at the SOT Annual meeting – planning and further discussion
      • Scheduled for Monday, March 28th from 6:00-7:00 pm
      • Confirmed panelists: Kjersti Agaard and Marie Fortin; working on a third
        ▪ Will include Judy and/or Annie to represent perspective of someone who stayed in a sector/institution and progressed
        ▪ LW to serve as “chair” and moderate/introduce the session (with help of CS)
      • Unable to have a virtual component unless we pay for that; it is possible to set up a dial-in for a panelist. At this time, we are not pursuing this option.

6. AOB?