Women in Toxicology (WIT) - Special Interest Group (SIG) of the Society of Toxicology
Executive Committee Meeting
Teleconference Call
12:30 pm (EDT), 11:30 pm (CDT), 10:30 am (MDT), 9:30 am (PDT)

Attendees:
Courtney Sulentic (CS, President)
Brittany Baisch (BB, President-Elect)
Annie Jarabek (AJ, Vice President)
Grace Chappell (GC, Secretary/Treasurer)
Susan Emeigh Hart (SGEH, Councilor/Past President)
Judith Zelikoff (JZ, Senior Councilor)
Carmen Rubio Armendáriz (CRA, Junior Councilor Elect)
Samantha Goodman (SG, Graduate Student Representative)

Regrets:
Lauren Walker (LW, Postdoctoral Representative)

Agenda:

1. Welcome/call to order (CS)

2. WIT Handbook update (CS)
   a. Not addressed this meeting

3. WIT Survey update (CS)
   a. Survey results are coming in, program committee is highest priority

4. WIT Committee Reports:
   a. Program Committee (BB/AJ)
      • Pre-review update
         1. 11 total proposals were submitted for WIT pre-review
         2. Pre-review comments/feedback will be shared with submitters; proposals are due to SOT June 1
         3. Volunteers will be recruited/identified for proposal review committee from the WIT membership survey responses. Ranking/scores will be complete by Friday May 27th, then approved by EC
   b. WIT Newsletter Committee (GC)
      • Content is being organized for summer newsletter. SOT annual meeting virtual reception, awards, etc to be highlighted.
      • Member(s) have reached out with interest in sharing their story about sexual harassment and microaggression, to be shared in the newsletter (and possibly beyond) – more detail below in section 7.b.
   c. SIG-Collaboration Group (CS)
      • New representatives: Past President and President-Elect have been the traditional reps. Suggestion to switch to Jr. and Sr. councilors received support from the EC.
      • Resolves Continuity issues
1. It is beneficial for continuity purposes to have someone come in and learn from another individual who has already served for one year. Jr and Sr Councilor would accomplish that. The learning curve would be this year, the year of the change, when both Councilors are new.

d. WIT Website and LinkedIn group (CS)
   • Graduate Student and Post-doc representatives
     1. Website:
        a. SOT liaison requested a status update on website; Sam has communicated with liaison (Rosalie), and WIT is awaiting further direction from SOT liaison for additional changes/approvals
        b. Pictures of EC members have been provided to add to the website (need photos of Annie, Lauren, and Carmen)
     2. LinkedIn:
        a. SG and LW are working together with past post-doc rep to keep LinkedIn responsibilities up-to-date (permissions, monitoring activity, etc)

5. WIT By-laws review (All EC)
   a. By-laws are actively being updated, ongoing effort of president involving all of EC
      • Consideration for post-doctoral representative to serve 2 years: consensus of the EC is to leave the post-doc rep term as 1 year

6. T-shirt order update (SGEH)
   a. Order was placed for 60, awaiting delivery. Each volunteer will receive a shirt and random drawing from the virtual reception.
   b. SGEH will send email to EC to collect names of members in each breakout room from the virtual reception

7. Brainstorming for webinars/annual meeting and member engagement
   a. mentoring activities?
      • JZ: proponent of mentoring activities in general, suggests mentoring with a focus on diversity, equity, and inclusion.
        1. JZ and CS have people in mind who are DEI experts
      • CR: previous experience includes a virtual mentoring meeting/session sharing the experiences of pairs of mentors and mentees from various sectors
      • Options: plan for activities at the 2022 annual meeting, or online/virtual event separate from the annual meeting
   b. Sexual Harassment discussion – NOVA program?
      • Ideas:
        1. Survey WIT membership for those willing to share their experiences with discrimination and/or microaggression, etc. in the workplace. Potential to collaborate with other SIGs/SSs
2. Host a virtual event to begin, potentially become larger/in-person in years to come
   a. Virtual platform is particularly good for this topic, and can include breakout rooms
      • Consider WIT’s role/focus be specific to women
      • Microaggression is a key point to address

8. AOB?
   a. Gradient job posting request sent via email recently to CS
      • National SOT perspective/guidance: If a SIG is going to distribute a job posting to their membership, the job must be specific to the SIG/SS
      • WIT EC approved posting the Gradient job