

## Minutes from IVAM leadership meeting – July 23, 2021

**Present:** Kelly Coleman, Samantha Faber, Sean Gehen, Helena Hogberg, Kathryn Page, Mercedes Salvador-Silva, Amanda Dhaneshwar

**Missing:** Megan Culbreth, Kristie Sullivan

### **1. Recap of IVAM Leadership Meeting (6-25-21)**

Minutes were just sent. The leadership has one week to review. If no feedback Sam will post on the website.

### **2. 2022 SOT Meeting**

#### Awards

Awards list was submitted to SOT June 30<sup>th</sup>.

- The best paper was added to the list. Jan 5<sup>th</sup> is the deadline for nominations to this award, Kathryn is the contact person. It is already updated at the webpage.
- Elsevier poster award is in negotiations with SOT to potentially be increased to \$1,000 per specialty section. This will be communicated by SOT when more information and details are available.
- Abstract award (Clorox) – Kathryn is still waiting for approval.

#### AOB

George DeGeorge Post Doc award, something we want to promote going forward as only very few have applied.

Session proposals accepted have been communicated by SOT.

### **3. Webinars**

#### SOT Awardees 2021 - Sean

Sept 21<sup>st</sup> (Tuesday). Practice session will take place on Monday. Try to promote this so people will attend. Add to LinkedIn. Sean will send the information to share with members and others that may be interested to listen.

#### Inhalation Toxicity webinar (Oct?) – Kathryn

Shaun McCullough from EPA the first speaker on inhalation with an in vitro focus and link to human testing also done in parallel at EPA. Not technically IVIVE but comparison to in vivo human data. Second speaker will be on in vitro testing that has a human health risk assessment application with a focus on the application. Kathryn is waiting to hear back Unilever. She has 3 other good options if this speaker does not accept. Kathryn will fill out the form to SOT when things are finalized. It should preferable be communicated to SOT two months prior the seminar to get it to the SOT calendar.

### Mentor event (Oct/Nov) - Amanda

Kristie, Amanda, and Megan have met to discuss the mentor event. The suggestion is to use an app called Remo that would be similar to small breakout groups, with each mentor assigned to a table. Mentor will not give a seminar but instead a short bio circulated prior to the event to not waste the time with introductions. Potential deadline or timeline was discussed, and November was suggested to be close to the SOT meeting but not interfere with the holidays.

To address/comments: i) cost for the app ii) support needed from the rest of the leadership iii) think of mentors to assign with diverse backgrounds.

It was proposed to have SOT send a survey to understand the expected outcomes from the students. It was discussed if we should send it to the whole IVAM member list or go through the student and postdoc associations. Sam shared her experience from organizing a larger SOT mentor event. At that time, they sent out a survey to understand the interest from the students prior to the event to make sure to recruit enough mentors from the different areas of interest. Bo can help contact other SS to get more students/post-docs/undergrads to sign up to learn about careers around alternatives.

### Irritation (skin and eye) – Kathryn

Will be discussed further down the road.

## **4. Treasury Report**

No new monthly financial reports.

### Endowment

It was discussed to set up an endowment to cover our yearly awards. The general concept is that we can get 4.5% interest to spend, if we have a \$25,000 endowment that would cover one of the \$1,000 awards per year. The leadership would like to raise money to set up such an arrangement. Suggestions was to attract sponsors for the annual meeting to have e.g., booth and advertise their organizations. We were hoping to also use some of the money already accumulated to kick start an endowment. This would benefit IVAMs future.

It was suggested to have a fundraiser goal each year and to have one person responsible for this. One proposal was to split the secretary/treasurer into two positions where the treasurer would be responsible for the fundraising to not overwhelm the secretary/treasurer position. Kathryn and Helena will work on new post descriptions to share with the leadership and later members for approval and change in the bylaws with the aim to have this in place by next election. It should preferably go out to the members before the next meeting in August.

However, we do want to start to pursue the fundraising this year already to get it started. Sean will talk to Bo about the requirement, process, and structure in place from SOTs side to fundraise and get an endowment set up.

## **5. Annual Report**

Kelly shared the draft report with the leadership to address a few gaps. SOT had also sent feedback/questions to answer. Kelly will send around a document to the leadership by email to help with these questions prior to the deadline, August 1<sup>st</sup>.

## **6. IVAM Website**

Sam reported that the webpage is up to date. Waiting for the newest minutes to be approved. Sam will follow up with Bo so the link to LinkedIn is on the “about” page.

## **7. LinkedIn**

See website

## **8. AOB**

Nothing was discussed

## **9. Next IVAM meeting Friday August 27**