Minutes from IVAM leadership meeting – January 19, 2021, remote

Present: Kelly Coleman, Megan Culbreth, Amanda Dhaneshwar, Stephen Ferguson, Sean Gehen, Helena Hogberg, Kathryn Page, Daniel Russo
Absent: Pamela Spencer, Samantha Faber

Welcome and opening of meeting: Kelly Coleman

1. **Recap of IVAM Leadership Meeting (11-9-20) (Helena)**

Helena went over the minutes from last meeting. Minutes will be sent out shortly after the meeting going forward. There was a suggestion to make the survey available to the members on the web.

2. **2021 SOT Meeting Activities (Kelly/Sean)**

SOT is having the 60th annual meeting that will be online and spread out over the course of 2 weeks. There was a reminder of paying the membership fees and if applicable the registration. IVAMs SOT activities were discussed.
Reception will be remotely and there were discussions on how to increase the interactions and social aspect of the reception.
To be covered: Outgoing and ingoing officers should be acknowledged, hopefully with pictures of people with plaques. Business meeting, upcoming and passed activities and webinars should be reported.
Suggestions to make it more interactive: surveys, display what the participants says (could be in the chat), polls, voting for e.g., 5 different topics IVAM should cover, the voting can preferable be displayed in real time, quiz with funny questions such as who was the first IVAM president? The aim is to get people more engaged and get a social feeling.
Other platforms to use: Work cloud, ASCCT used something interactive (Dan will explore), Mentimeter (Sean suggested but potentially has a cost). Since IVAM has some money we could invest in this or if possible, ask for a free trial for 30 days.
Awards: The deadline for award nominations was January 17th, Sean has received 6 nominations util now. There was a discussion if the call for nominations had been properly announced. Several of the leadership did not see the announcement, possibly due to the new format of the SOT announcements are less easy to navigate compared to the previous. There was a discussion if we should wait a few more days for additional applications. It could also be possible to give out two awards next year instead. This is what has been discussed for the MB research award.
There was a decision by the leadership to extend the deadline and make sure that Bo sends out the announcement again. The deadline will be one week after announcement goes out. Going forward we want to make sure announcements are sent out more than once.
Plaques and checks need to be ordered before January 22nd. The same deadline if we want the winners to be announced by SOT with the other award winners. **It was decided that the winner will not be announced until the ceremony the same as for previous years and therefore the deadline is not of concern.** Plaques can also be ordered later if ordered direct

from the company that provides them. Ordering of checks can take place later as they will not be received by the winners at the virtual ceremony.

Sessions and courses: IVAM does not sponsor any CE courses, symposium or workshops this year. Seems nothing IVAM needs to do currently.

Mentoring event: The leadership was in favor of having a mentor event. There were discussions how this could look like virtually.

It was suggested to have a few students and post-docs interact with experts. The focus will be on career options e.g., industry, academia, regulatory agencies, NGOs rather than topics. The most favorable format was to start with a panel of experts answering questions such as how did you get to this position, what does your working days look like? Panel will be followed by smaller breakout groups to encourage discussions. The leadership decided to do a first try during SOT with one sector to be followed by the others. The participants would sign up prior to inviting the experts that will then be picked based on interest of the members. Zoom is available for up to 500 people, more than enough capacity for our needs. The logistics and organization will be further discussed over emails. Kathryn volunteered to be involved.

3. **Webinars**

Upcoming webinars:

- Big Data and Toxicology: The Future is Now (January 29, 11:00 am EST) Thomas Hartung and Tomas Luechtefeld from CAAT are presenting. There is a practice session January 26, leadership are encouraged to dial in if possible.

- Inhalation Toxicity webinar for February being planned. Amy Clipppinger, PETA is one of the speakers. Kelly and Kathryn are working on this.

- Possible third webinar for March or April on Mini-Brains.

4. **Treasury Report (Helena)**

No major change, $2,000 to award winners for 2020 was paid out in October giving a net asset as of $18,190 (end of October). Likely to increase with membership fees coming in.

5. **IVAM Website (Kelly as Sam was absent)**

Web is updated, call for poster award is added. The poster award will receive a ribbon but no money. Deadline is January 22 and is going to Sean, both abstract and poster will be submitted. Committee for poster and other awards will be formed.

6. **Newsletter (Dan/Megan/Kelly)**

The newsletter team has met twice to draft the newsletter that will be sent out prior to SOT, early March. The draft will be passed around to the leadership shortly. Currently it is 8 pages. To be included:
- President column, including stat on membership.
- Goals of IVAM
- News and announcements

- SOT agenda of interest for members
- Research highlights
- Expert on series - Nicole Kleinstreuer
- Member spotlight
- Post doc and grad corner
- Treasures report

7. IVAMSS leadership nominations

We got several good nominations for the IVAMSS: 2 VP-elect candidates and 5 councilor candidates. Bo is preparing the ballots that need to be approved by SOT. Election will take place in end of January, results in mid-February. It was discussed if we should add that there cannot be more than two people from the same organization in the leadership to the bylaws. At this point it is not an issue but to be noticed going forward.

8. AOB

Nothing discussed.

9. Next meeting in mid-February